



## Vestry Meeting Minutes 8/25/22

### 1. Prayer

Following the Opening Prayer by Fr. Alex, the meeting was called to order.

### 2. Motion

A motion was made by Dave Cinclair and seconded by Mark Bellingham to approve the Vestry meeting minutes (after final corrections were made) from the 8/4/22 (July) Vestry meeting as submitted by Jean Lamm. *Motion unanimously carried.*

### 3. Financial Update

Fr. Andy (via video) led a discussion regarding the financial update for July 2022. He noted that the Operating Fund has been increasing every month and that we are cash healthy. He also said that he has set up a new fund for the Sanctuary Remodel and members have been contributing to it. We have between \$1,500-\$3,000 in it already.

The Vestry had a discussion about the possibility of reducing the Rooted to reach contribution for our lease expense and moving that expense to the Operating Fund at some time in the near future, but no decisions were reached, however, the Vestry would like to monitor this positive trend for the remainder of the year with the aim to modify the new budget year. There were no concerns about the July financials.

### 4. Motion

A motion was made by Anne Rener and seconded by Dave Cinclair to approve the July 2022 financial reports. *Motion unanimously carried.*

### 5. 501c3 Classification Application Update

Fr. Alex and Fr. Andy talked to the Vestry about the pros of applying for a 501c3 classification. They said that Redemption, as a church is already tax exempt but it would be advantageous for us to have a 501c3 certificate in case someone requires us to have one. Fr. Andy, with input from Fr. Alex, will apply for this certificate.

## **6. HVAC & Sanctuary Update**

Mark Bellingham led a discussion regarding the HVAC & Sanctuary project updates. He said that he got the official bid from the air conditioning company that had previously told us we needed 2-3 ductless A/C units installed in the sanctuary at a cost of around \$5,000 each. This new bid showed a total price of only \$850 for balancing ducts going from the Narthex to the Sanctuary. This, evidently, should have been done when we had the wall installed. He said that we will need an official engineering study conducted to confirm what work will actually be needed to fix the A/C problem. Luckily, there is enough left over in the original construction budget to cover the \$850 cost if we do get the approval to proceed with this work. The Vestry feels that there is no rush to install additional A/C units as the summer heat is finally decreasing. And if we wait, we will have more time to find out the details of our lease extension.

Mark said that he will be meeting with the property manager on Friday, August 26<sup>th</sup> to discuss this issue, as they have final approval on any work on our space,

## **7. Anne Renner Replacement Update**

Fr. Alex led a discussion regarding the replacement of Anne Renner, once she leaves Vestry. He and the Vestry were in agreement that when the time comes, that we should pull from the already vetted candidates from this year's election process. The new nominating process for next year will begin in September.

Anne told the Vestry that their house will officially go on the market on Wednesday, August 31<sup>st</sup>. She will keep the Vestry informed of any developments regarding the sale of their house.

## **8. Member Update**

Fr. Alex informed the Vestry that we have seven people signed up for our new member class. One of them found us on our new website!

## **9. Staff Update**

Fr. Alex informed the Vestry that we are restructuring Joe Whinton's position. He will now be our Youth & Worship Pastor and his event coordinator duties will be moved to one of our new members, Laura Wruk who will be hired as our new, part-time Church Life & Events Coordinator and Administrator. Fr; Alex will send out a new job description for both of them. This change will not affect the budget or Joe's salary.

## **10. Junior & Senior Warden Update**

Fr. Alex led a discussion regarding the process of appointing the Junior & Senior Wardens to the Vestry. He said that it is the Rector who nominates them, but that it is the Vestry's responsibility to vote them in. He also said that the term of a Warden is for only one year at a time, but they can be voted back in on any another year during their tenure.

## 11. Motion

A motion was made by Dave Cinclair and seconded by Robbie Matamoros to close the meeting. *Motion unanimously carried.*

## 12. Closing Prayer

Fr. Alex closed in Prayer.

The next scheduled meeting is 9/22/22

Respectfully submitted,

*Jean Lamm*

Clerk of the Vestry

### Members Attending:

Fr. Alex  
Mark Bellingham  
Robbie Matamoros  
Dave Cinclair  
Anne Rener  
Stuart Edwards  
John McCampbell  
Nathan Dean (via video)

### Also Attended:

Fr. Andy (via video)

### Not Attended:

None